



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Wednesday 9th June 2021 7:15pm @ The Centre, Halton

Chair: Cllr Slinger

Present: Cllr Turner, Cllr Jefferson, Cllr Lamb, Cllr Buntin, Cllr Coates, Cllr McAleer, 4 members of the public

Clerk: Luke Mills

21/06/075 To receive apologies for absence and to approve the reasons given

Apologies were received from Cllr Sewell.

21/06/076 To approve the minutes of the meeting held on 12th May 2021 as an accurate record

It was resolved: that the minutes be accepted as a true record and to be signed by the Chair.

21/06/077 Declarations of Interests

Nothing to report.

21/06/078 Suspension of Standing Orders

Allotment Holder

They do not agree with renewing of pest control. They have been on the plot for many years and have not experienced any significant problems. They are worried about the children and pets.

Flood Action Group Representative

They are setting up groups to focus on each specific risk area around the village; each group will create an individual plan to deal with flooding. They are planning to get some training from LASAR and they are also seeking professional advice on the best ways to prevent further flooding. They would like to help improve the Emergency Plan for the village.

Forest Heights Residents

They have been chasing various parties, including Lancaster City Council and United Utilities. United Utilities have acknowledged that rectifying the water supply would take at least 12 months.

21/06/079 To consider and approve reports:

a) District Councillor Report

Nothing to report.

b) Open Spaces, allotments & burial ground

Completed/In Progress

- Army Camp path weed clearance.
- Weed clearance along path from High Rd to Quarry Rd below the old School House.
- Car park raked and re-seeded with some success.
- Rotten post replaced in the sand pit area.

Planned

- Fencing to the rear of the generator/tool sheds.
- Boardwalk repairs
- New bin(s)

Hours

- 79 hrs last month (excl. of holidays)

Open Spaces

- No response received from City Council regarding the 2 bins removed from outside the shops.

Allotments

- 3 tenants were given an informal warning about the upkeep of their plots. Formal warnings will be sent out later this month if things have not improved.

Burial Ground

- Nothing to report.

General

- Public correspondence received about:
 - The poor state of the tarmac outside the shops which is becoming a trip hazard. Council response: The council believes this land is jointly owned by the shop owners.
 - Public urination on the opposite side of the river near the bridge. Council response: This is the responsibility of Quernmore Parish Council.
 - Request to rewild parts of the grass banking on Quarry Road. Council response: The area currently covered in wildflowers could be left as a trial to see what happens.

Action: Clerk to discuss trialling a wild area on the Quarry Rd banking with Envirocare.

Action: Ground staff to remove kerbside weeds along Quarry Road

Action: Clerk to ask Lancaster City Council about spraying weeds along paths/roads.

c) HCA

The Centre is gradually opening up; the good weather is helping the café.

d) Finance Report

- None of the local clerks were interested in joining the local internal audit group.
- The clerk for Silverdale PC suggested using their internal auditor; M. Richardson is an ex-accountant and the clerk for Stainton PC. After consulting with Cllr Slinger, M. Richardson was asked to undertake the internal audit on 27th May.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,046	Salary - Clerk	1,757	5,289	41,206	Precept	41,206	-
11,731	Salary - Groundstaff	2,178	9,553	935	Allotments	-	935
400	Training	-	400	160	Rent	140	20
6,250	Grass Cutting	3,100	3,150	1,300	Burial Ground	205	1,095
150	Hedge Cutting	-	150	40	Bank Interest	-	40
450	Play Inspection	-	450	-	Damage	-	-
4,613	Repairs & Renewals	2,369	2,244	-	General	-	-
380	Pitch Feed	-	380	-	Grants	-	-
4,500	Public Works Loan	-	4,500	-	Donations	700	-
200	Audit	108	92		VAT	528	528
72	Bank Charges	-	72				
200	Clerks Expenses	-	200	43,641	TOTAL	42,779	1,562
1,956	HCA	-	1,956				
2,358	Insurance	-	2,358		CASHBOOK BALANCES	ACTUAL	<i>Forecast</i>
655	Subs	486	169		Gross Receipts	£56,791	58,353
30	Water	16	14		Gross Payments	£10,777	43,191
130	Website	-	130		CASHBOOK BALANCE	£46,014.40	£15,162.60
20	S137	-	20				
-	Refunds	-	-		BANK BALANCES (31/5/21)		
-	Assets	-	-		Current a/c	27.60	
-	Misc	-	-		Deposit a/c	48,320.86	
76	B4RN	-	76		BANK BALANCE	£48,348.46	
882	Emergency Response & Flood Grant	-	882				
328	War Memorial Restoration	-	328		FUND BALANCES		
42,427	NET TOTAL	10,013.97	32,413		General A/C	£29,629	
	VAT claimed	-			Village Improvement A/C	£14,885	
	VAT to be claimed	763			MUGA Sink Fund A/C	£1,500	
42,427	GROSS TOTAL	10,777	43,191		FUND TOTAL	£46,014.40	

It was resolved: to accept the Finance Report to 9th June 2021.

e) Planning**New Applications**

- [21/00067/DIS](#) | Discharge of conditions 3 and 5 on approved application 20/00278/VCN
 - Ivy Cottage Low Road Halton Lancaster Lancashire LA2 6LZ

- [21/0085/TCA](#) | x1 Sycamore - Crown lift to 5m x1 Sycamore - Reduce lower canopy x2 Wych Elm - Fell x1 Wych Elm - Reduce lower canopy x1 Ash - Reduce lower canopy x1 Cherry Plum - Crown lift to 3m
 - 5 Riverside Close Halton Lancaster Lancashire LA2 6NA
- [21/00051/DIS](#) | Discharge of condition 3, 4 and 5 on approved application [20/00277/FUL](#)
 - Land At Grid Reference 351057 464848 Low Road Halton Lancashire
 - Relates to “Erection of 9 dwellings” on Wrenman Homes site
- [21/00378/FUL](#) | Installation of new sewage treatment plant
 - Ghyll House And Ghyll Bank Aughton Brow Aughton Lancaster Lancashire LA2 8LU
- [21/00154/FUL](#) | Conversion of existing loft space above garage to create ancillary accommodation including the installation of 3x roof lights
 - Willow Barn Aughton Brow Aughton Lancaster Lancashire LA2 8LU
- [21/00667/FUL](#) | Construction of a dormer extension to the front elevation
 - 3 Thrushgill Drive Halton Lancaster Lancashire LA2 6NN
- [21/00427/LB](#) | Listed Building Application for installation of replacement floor, staircase and banister and removal and construction of part of internal wall
 - Halton Park Farm Park Lane Halton Lancaster Lancashire LA2 6PD

Permitted

- None

No comments from the Parish Council.

21/06/080 To consider renewing pest control on the allotments

Action: Clerk to ask pest controller if there are any humane methods for dealing with rats.

Action: Clerk to ask all the allotment holders whether they are supportive of pest control.

21/06/081 To consider allotment fees for 2022

It was resolved: to increase the fees for 2022 to £30.

21/06/082 To consider request to fly the Union Flag all year round on Castle Hill

It was resolved: that the Parish Council will continue to fly the flag on significant days.

21/06/083 To consider changes to the Trustees of the Halton War Memorial Institute

Cllr Jefferson will report back at the next meeting.

21/06/084 To consider how to improve the bridleway signage along the Bay Gateway

The Parish Council would support some signage for the path and believes this would be best achieved by treating it as a formal bridleway.

It was resolved: that the Clerk writes a letter to the Public Rights of Way team at County Council requesting that the path is treated as a bridleway and sign posted.

21/06/085 Annual Governance and Accountability Return 2020/21:

a) To receive, consider and agree the Internal Auditor’s Report dated the 27th May 2021 for the year-end and any responses and recommendations

There are two reports from the Internal Auditor. No recommendations or changes have been raised. The auditor made various suggestions to make auditing easier next year, which have been noted.

It was resolved: that the Internal Audit Report for 2020-21 is accepted.

b) To receive, consider and approve the Annual Governance Statement and Accounting Statements 2020-2021, along with supporting documents and to authorise the Chair to sign

It was resolved: that the Annual Governance Statement for 2020-21 is approved and that the Chair and RFO are authorised to sign.

It was resolved: that the Accounting Statements for 2020-21 is approved and that the Chair and RFO are authorised to sign.

c) To confirm the dates of the period for the exercise of public rights (14 June – 23 July 2021)

It was resolved: that the period for exercise of public rights will be between 14th June and 23rd July.

21/06/086 To consider and approve accounts for payment for expenses incurred since the last meetingReimbursements for Purchases

Payee	Description	Net	Vat	Gross
LM	Cable ties & secateurs	20.15	4.02	24.17
KB	Compost & bedding plants for War Memorial	21.00	-	21.00

Payments for Approval

Ref	Payee	Description	TOTAL
20	Water Plus	Water for BG	5.27
21	Envirocare	Grass cutting - May	792.00
22	Huws Gray	Bolts	6.36
23	Dennis Barnfield Ltd	Fuel & strimmer cord	47.44
24	M. Richardson	Internal Audit fee	108.10
25	L Mills	Salary & reimbursements	611.29
26	C Richardson	Salary	465.30
27	G Bretherton	Salary	277.30
28	K Bryne	Compost and plants	21.00
		TOTALS	£ 2,334.06

It was resolved: to approve the above expenditure.

21/06/087 To consider plan for commencing physical meetings

Erroneously left on the agenda from last month.

21/06/088 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 14th July 2021 at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 21:00. Minutes subject to approval at the next meeting.

Signed..... Chair Date